



Supplier Corrective Action Form

GBC Metals Section

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|----------------------|--|
| CAN # | |
| CAN Issue Date: | |
| Contact Name /Title | |
| Product Description: | |
| Contact # / E-mail: | |
| PO / Lot #: | |
| Quantity Rejected: | |
| Complaint Reason: | |
| Complaint Details: | |

Supplier Contact Section

| | |
|-----------------------|--|
| Contact Name / Title: | |
| Contact # / E-mail: | |

Supplier Response Section – *Note: Response expected within 30 days of CAN Issue Date*

| | |
|---|--|
| Disposition / RMA: | |
| Containment (if appl): | |
| Root Cause: | |
| Corrective Action: (include effective dates) | |

GBC Response Approval:

Signature: _____ Date: _____